ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956
Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Office Order

Date: 14-07-2018

Sub: Constitution of **Committee for IQAC** for the academic year 2018-19 – Reg.

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The undersigned is pleased to constitute the **Committee for IQAC** with the following members for the academic year 2018-19. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

1.	Dr. K. V. S. R. Murthy, Professor, Dept of EEE	Coordinator
2.	Dr. S. Rama Sree, Vice Principal	Member
3.	Dr. V. Srinivasa Rao, Professor, Dept of ME	Member
4.	Dr. T. Narendrudu, HOD, H&BS	Member
5.	Dr. V. Srinivasa Rao, Professor & HOD, EEE	Member
6.	Ms. G. Sridevi, HOD, ECE	Member
7.	Mr. M. Raja Babu, HOD, IT	Member
8.	Dr. R. Giri Prasad, HOD, PT	Member
9.	Dr. N. Visalakshi, HOD, MS	Member
10.	Mr. A. V. B. S. Sarma, Administrative Officer	Member
11.	Mr. N. Satish Reddy, Vice-Chairman,	Member
12.	Mr. G. Srinivas, CEO, GBI,	Nominee
13.	Mr. N. Venkata Reddy, MD., Sri Ramdas Paper Boards Pvt Ltd,	Nominee
14.	Mr. G. Rama Krishna, Parent,	Nominee
15.	Mr. K. Diwakar, Parent,	Nominee
16.	Mr. P. Sai Sandeep, Software Engineer, Tech Mahindra (Alumni),	Nominee
17.	Ms. B. Amulya, IV B. Tech (EEE),	Nominee

FUNCTIONS:

- Develop and apply of quality benchmarks/parameters for various academic and administrative activities of the institution.
- Facilitate the creation of a learner-centric environment for quality education and faculty competence to adapt to changing trends of knowledge and technology.
- Collect for feedback from students, parents and other stakeholders on quality-related processes.
- Dissemination of information on various quality parameters of higher education.
- Organize Inter and Intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
- Development of Quality Culture in the institution.

- Preparation of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC, to be submitted to NAAC.
- Assess the strengths and the weaknesses of the Departments and Administrative Units and suggest the methods for improvement.
- Identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms, and examination reforms, etc.
- Evaluate the optimum utilization of resources.
- Suggest the methods for continuous quality improvement.

(Dr. M. Sreenivasa Reddy)
Principal

To
The members to comply with.